FORSYTHE MIDDLE SCHOOL

PTSO MEETING OCTOBER



17OCTO**BER 20**24 / 7:00 PM / FORSYTHE LIBRARY

# ATTENDEES

Meeghan Campbell, Andrew Face, Kirsten Hensley, Marieka Kaye, Angela Newing, Amy Thudium, Alyson Tokatlian

# AGENDA

## Agenda can be viewed here:

[PTSO Meeting Agenda-October 2024](https://docs.google.com/document/d/14Pyw-AthEGHKwocb7YAduTm2_tqjErP7lR3NucFjPjw/edit?tab=t.0)

# MINUTES

* **Call to order, Meeghan Campbell**
	+ 9/19/2024 and 10/3/2024 minutes were fully approved
	+ Meeghan shared that Marieka Kaye was voted in as Secretary of the Board
* **Principal’s Report**, Andrew Face updated prior to Angela Newing’s arrival
	+ Picture Day retakes happening on 10/18; all set with volunteers
	+ Cyber safety assemblies happening 10/22-23
	+ Dine Out at Panera 10/24
	+ Fall Fun Night 10/25
	+ Second quarter begins 10/28
	+ Early release 10/31
	+ Principal-Parent coffee hour 11/1
	+ Spirit week is Halloween week
	+ Andrew discussed the difficulty of getting family involvement back to pre-Covid levels and that we should think of new and creative ways to get family involvement back up again; all schools are facing the same dilemma
		- Community events using school property
		- Gathering face-to-face more often with school community
* **Treasurer’s Report**, Amy Thudium provided an update and requested approval for the 2024-2025 school year budget
	+ Meeghan, Angela, and Amy met to discuss the budget last week
	+ Everything that was discussed in the previous meeting was fully approved
	+ A fundraiser should aim to raise $15,000-20,000 to maintain an ideal level of reserves
	+ Our reserves are healthy right now; spending $19K this year will allow us to do everything that has been requested and will bring us to $35K in reserves, which is still a healthy amount
	+ The Board fully approved spending down to $35K reserves but next year the PTSO will need a big fundraiser to keep us at a healthy level
* **Robotics Club Treasurer’s Report**, Kristen Hensley
	+ There is $1,300 in the bank
	+ They are doing fine - buying parts and breaking even
* **Group Discussion**, Meeghan Campbell shared items for votes and everyone shared ideas for fundraising and bringing in more revenue; Dine Out and Fun Night updates were shared; Spirit Wear was discussed
	+ Voted and fully approved:
		- $290 for the Drama Club play
			* $500 allocated for clubs this year
			* $195 was spent on clubs last year
		- $62.97 for Margaret Raupp’s Quizlet and Blooket accounts
			* Fits into Teacher Grant category
	+ Alyson suggested printing business logos on the backs of the 6th grade t-shirts in exchange for a donation / sponsorship
		- $1,700 is budgeted for shirts this year
		- Shirts were sourced at Elmo’s for $6.50/piece
		- It’s too late for this year but we could try sponsorships next year to cover the cost of the shirts
	+ Angela discussed the ease of doing a fundraiser like Game On, with all but 10% proceeds going to the school, and little to no effort needed from volunteers
	+ Fall Fun Night - voted and fully approved supplying funds for gift cards for the costume contest as part of the Fun Night budget
		- Three winners: 2 x $5 and top winner gets $10 Starbucks cards
	+ Dine Out event, Oct. 24, 4-8pm at Panera on Jackson/Zeeb
		- Make sure families know the code to use: FUND4U
		- Next event planned for Nov. 20, 4-9pm at the Milkshake Factory in Westgate (still needs to be confirmed)
		- A fundraiser at Schuler Books is also being discussed for January
	+ Spirit Wear Kick Off aimed to start in early November so the items are received before winter break
		- 6th grade parent, Dan DeCapua, is working with Delia Powell and Liz Martin on this
		- We only get 10% of the proceeds so this is not a real fundraiser
		- Quotes should be compared from several places - Dexter Print, Ann Arbor Tees, Elmo’s
		- Alyson suggested having a t-shirt design contest for “limited edition” choices
		- Stick with distributing these items at school - shipping is too pricey
	+ Suggestions were shared for fundraising or a series of small events that may not raise a lot of money but bring people together more frequently and be opportunities to share the PTSO needs or sign up volunteers
		- Alyson suggested a winter festival/carnival event making use of the sledding hill next to Forsythe; there could be sled-related contests, a food truck, hot cocoa, etc.
			* Angela said she would check on liability issues
		- Concessions at athletic events - a parent could choose a sport and work concessions for a single season (basketball is a big one) to test it out
		- Family nights and trivia nights
		- Incentives for kids to participate are important
		- Movie Nights were not successful
	+ The PTSO still needs positions to be filled
		- Fundraising Coordinator
		- Communications Chair
		- Programs Chair
		- Teacher and Staff Appreciation Chair
		- Teacher Grants Chair
		- Members-at-Large
* **Next Meetings**
	+ Nov. 21, Zoom
	+ Dec. 19, Zoom
	+ The Board agreed that more people attend the meeting when offered on Zoom, so we will stick with that format for the next two meetings at least
* **Meeting adjourned at 8:35pm**